



## 2.1.6 Portfolio holder terms of reference

### Purpose

To enable board members to gain understanding and insight into an area of school operations. Principal and staff may well test ideas and assumptions with the portfolio holder as a member of the public.

### Scoping

The school board has overall responsibility for the management of the school but delegates the day-to-day management of the school to the principal.

As a portfolio holder the board member has no delegated authority to provide guidance or direction on behalf of the board to the principal or staff on any day to day matters.

### Delegated authority

Portfolio board members carry no delegated authority from the board.

### Expectations

Portfolio holders will meet with school stakeholders at the times scheduled by the principal or delegated school staff member

The board member will report back on their portfolio one or two times per year, as per the work plan

Review schedule: Triennially

Board Meeting Reviewed:	29 <sup>th</sup> March 2022
Board Meeting Approved:	29 <sup>th</sup> March 2022
Board Presiding Member:	Chris France
Signed by Board Presiding Member:	
Date:	29 <sup>th</sup> March 2022